



HR Connect's System Security

12. How safe is the HR Connect system?

Information is protected while using *HR Connect* by Secure Socket Layers that prevent your personnel information from being read by others on the Intranet as it is being transmitted to your desktop. *HR Connect* is also safeguarded by Treasury's firewalls. Keep in mind that the security of the system depends on you keeping your password secret and regularly changing it for the Local Area Network (LAN). You should also maintain a password on your screen saver to help prevent unauthorized access. You should change your password at least every 4 to 6 months or whenever you have reason to believe that it may have been compromised.